[Corporate Enrolment Form] . . . . . >>>

Fax Express
02-254-3630

Please enrol the following participant(s) to attend

Sales Ref :

Date :

Full Name of Participant(s)	Email Address	Designation	Course Code	Course Date	Course Fees
				Total Course Fees	
				Add 7% VAT	
				Total Amount Payable	

Company Cheque or Bank Draft made payable to:
Iverson Computer Associates (Thailand) Ltd
1209 One Pacific Place, 140 Sukhumvit Road, KlongToey, Bangkok 10110.

Promotional Code:

1. Course Fees	Include all course materials, use of equipment and lab materials. Subject to 7% Value Added Tax (VAT).
2. Registration	Must be submitted at least ten (10) working days prior to course commencement
3. Confirmation	Registrations will only be confirmed when the applicable fees are paid at least five (5) working days prior to course commencement. Iverson reserves the right to offer unpaid seat(s) to other participants within this period without notice.
4. Deferment Policy	A minimum of five (5) working days' written notice must be given to Iverson in the case of course deferment. Each participant is allowed up to 1 deferment per course registration. An administrative charge of 500 Baht will be levied on subsequent request for course deferment.
5. Withdrawal Policy	Notice of withdrawal must be given in writing. Refund will be made in accordance to the notice period stated below: Ten (10) working days or more 100% (full) Five (5) working days or more 50% Less than three (3) working days No refund A credit note will be issued as a confirmation on refund. There will be no refund on non-attendance without any Notice of Withdrawal.
6. Course Attendance	Course attendance must be completed in full within 12 months upon registration. No refund is allowed for attendance not consumed.
7. Cancellation	Course schedule is tentative and based on a minimum class size. Iverson reserves the right to cancel the course without penalty due to insufficient class participants or any unforeseen circumstances. Iverson will inform all participants(s) in writing at least three (3) working days' notice prior to course commencement.
8. Course Prerequisites	Please ensure all registrations meet the specified course prerequisites to facilitate maximum learning from course attendance. Iverson is not responsible and liable for any difficulties in understanding encountered by the participants who do not possess the prerequisites.

Please complete the following as an acknowledgement on the understanding and acceptance of the Terms & Conditions stipulated above.

Course Coordinator:		**Telephone:**	
Email:		**Facsimile:**	

Authorization:

Name:		**Designation:**	
Company:			
Billing Address:			
Tel/Fax:			
Email:			

Signature and Company Stamp:

Call us @ 02-653-3337-9
Email us sales@iverson.co.th